

EANCOM[®] 2002 S4

GENERAL

General purpose message

Edition 2016 Upd. 2021

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1. Introduction

Status

MESSAGE TYPE : GENERAL
REFERENCE DIRECTORY : D.01B
EANCOM® SUBSET VERSION : 005

Definition

A message to enable the transmission of agreed textual information.

Principles

A General Message may be used to send general application support information to one or multiple addresses.

A General Message may be used to send required data for which there is no specific standard message.

A General Message MUST not be used as a substitute for an existing UNSM under development, under trial or at approved status or any EANCOM® subset of former UNSM's. Nor should it be used to avoid the development of a more specific application message.

The General Message is not designed or intended to be used as a replacement for existing electronic mail systems.

The General Message was designed primarily to:

- Facilitate early transmission testing between new EDI partners
- Broadcasting of known problem areas to EDI partners
- Transmission of text (preferably structured or coded) to supplement or further clarify previously transmitted EDI Standard Messages, e.g. to stress that previous data is for test purposes only or contains known errors to test out error routines
- Transmission of small amounts of structured text where no existing message exists, e.g. computer listings

2. Message Structure Chart

| | | | | |
|-----|---|---|---|-------------------------|
| UNA | 1 | C | 1 | - Service string advice |
| UNB | 2 | M | 1 | - Interchange header |

General Message Heading Section

| | | | | |
|-----|----|---|----|-------------------------|
| UNH | 3 | M | 1 | - Message header |
| BGM | 4 | M | 1 | - Beginning of message |
| DTM | 5 | C | 1 | - Date/time/period |
| SG1 | | C | 10 | - RFF-DTM |
| RFF | 6 | M | 1 | - Reference |
| DTM | 7 | C | 10 | - Date/time/period |
| SG2 | | C | 2 | - NAD-SG3-SG4 |
| NAD | 8 | M | 1 | - Name and address |
| SG3 | | C | 10 | - RFF-DTM |
| RFF | 9 | M | 1 | - Reference |
| DTM | 10 | C | 10 | - Date/time/period |
| SG4 | | C | 5 | - CTA-COM |
| CTA | 11 | M | 1 | - Contact information |
| COM | 12 | C | 9 | - Communication contact |

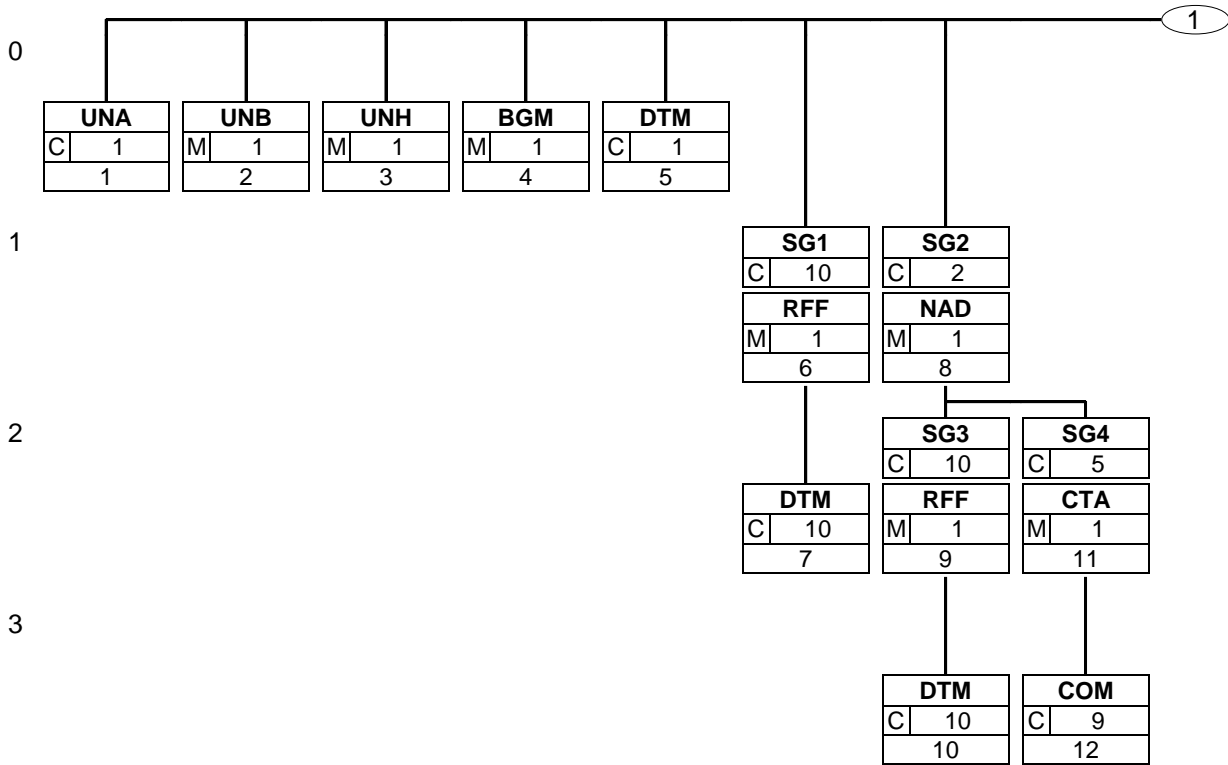
General Message Detail Section

| | | | | |
|-----|----|---|-----|-------------------------|
| SG5 | | C | 100 | - FTX-SG6 |
| FTX | 13 | M | 1 | - Free text |
| SG6 | | C | 100 | - NAD-SG7-SG8 |
| NAD | 14 | M | 1 | - Name and address |
| SG7 | | C | 10 | - RFF-DTM |
| RFF | 15 | M | 1 | - Reference |
| DTM | 16 | C | 10 | - Date/time/period |
| SG8 | | C | 5 | - CTA-COM |
| CTA | 17 | M | 1 | - Contact information |
| COM | 18 | C | 5 | - Communication contact |

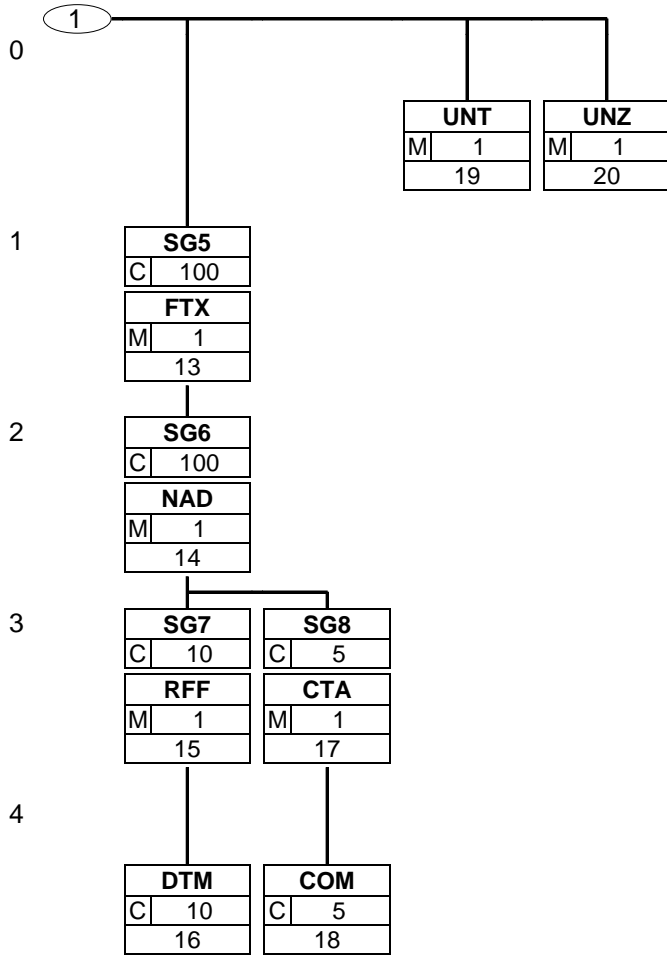
General Message Summary Section

| | | | | |
|-----|----|---|---|-----------------------|
| UNT | 19 | M | 1 | - Message trailer |
| UNZ | 20 | M | 1 | - Interchange trailer |

3. Branching Diagram



3. Branching Diagram



4. Segments Description

- UNA - C 1 - Service string advice
This segment is used to inform the receiver of the interchange that a set of service string characters which are different to the default characters are being used.
- UNB - M 1 - Interchange header
This segment is used to envelope the interchange, as well as to identify both, the party to whom the interchange is sent and the party who has sent the interchange. The principle of the UNB segment is the same as a physical envelope which covers one or more letters or documents, and which details, both the address where delivery is to take place and the address from where the envelope has come.

General Message Heading Section

- UNH - M 1 - Message header
This segment is used to head, identify and specify a message.
- BGM - M 1 - Beginning of message
This segment is used to indicate the type and function of a message and to transmit the identifying number.
- DTM - C 1 - Date/time/period
This segment is used to specify the date of the General message.
- SG1** - C 10 - **RFF-DTM**
A group of segments giving references where necessary, their dates relating to the whole message, e.g. despatch advice, contract number.
- RFF - M 1 - Reference
This segment is used to specify references which relate to the, for example, Purchase Order Numbers.
- DTM - C 10 - Date/time/period
This segment is used to specify dates relating to the references given in the previous RFF segment.
- SG2** - C 2 - **NAD-SG3-SG4**
A group of segments identifying names, addresses and locations, and referred documents relevant for the whole Genral message.
- NAD - M 1 - Name and address
This segment is used to identify the trading parties involved in the general message. Identification of the sender and receiver of the general message is mandatory.
- SG3** - C 10 - **RFF-DTM**
A group of segments giving references only relevant to the specified party rather than to the whole message.
- RFF - M 1 - Reference
This segment is used to specify reference numbers related to the party identified in the previous NAD segment, e.g., Vat Registration Numbers.
- DTM - C 10 - Date/time/period
This segment is used to specify dates relating to the references given in the previous RFF segment.
- SG4** - C 5 - **CTA-COM**
A group of segments giving contacts details of the specific person or department within the party identified in the NAD segment.
- CTA - M 1 - Contact information
This segment may be used to identify the department and/or person within the party specified in the NAD.

4. Segments Description

COM - C 9 - Communication contact
This segment is used to identify the communications number and the type of communications used for the person or department identified in the CTA segment.

General Message Detail Section

SG5 - C 100 - **FTX-SG6**
A group of segments enabling the specification of the text and optionally, the identification of other parties or location to whom the information should be directed.

FTX - M 1 - Free text
This segment is used to provide free text or coded information. The detail section of the general message is formed by a repeating group of segments always starting with the FTX segment. Each FTX segment corresponds to different textual information.

SG6 - C 100 - **NAD-SG7-SG8**
A group of segments allowing the specification of the name and address of a party, within the receiving party identified in the heading section, to whom the preceding text should be distributed. It also allows to specify the name and address of a party advised as copyreader of this text.

NAD - M 1 - Name and address
This segment is used to identify any parties who must be notified on the content of the message contained in the previous FTX segment.

SG7 - C 10 - **RFF-DTM**
A group of segments giving references only relevant to the specified party rather than the whole message.

RFF - M 1 - Reference
This segment is used to specify any references relevant to the party identified in the previous NAD segment.

DTM - C 10 - Date/time/period
This segment is used to specify any dates related to the references provided in the previous RFF segment.

SG8 - C 5 - **CTA-COM**
A group of segments giving contact details of the specific person or department within the party identified in the NAD segment.

CTA - M 1 - Contact information
This segment is used to identify the department and/or person within the party specified in the NAD.

COM - C 5 - Communication contact
This segment is used to identify the communications number and the type of communications used for the person or department identified in the CTA segment.

General Message Summary Section

UNT - M 1 - Message trailer
This segment is a mandatory UN/EDIFACT segment. It must always be the last segment in the message.

UNZ - M 1 - Interchange trailer
This segment is used to provide the trailer of an interchange.

5. Segments Layout

This section describes each segment used in the EANCOM® General message. The original EDIFACT segment layout is listed. The appropriate comments relevant to the EANCOM® subset are indicated.

Notes:

1. The segments are presented in the sequence in which they appear in the message. The segment or segment group tag is followed by the (M)andatory / (C)onditional indicator, the maximum number of occurrences and the segment description.
2. Reading from left to right, in column one, the data element tags and descriptions are shown, followed by in the second column the EDIFACT status (M or C), the field format, and the picture of the data elements. These first pieces of information constitute the original EDIFACT segment layout.

Following the EDIFACT information, EANCOM® specific information is provided in the third, fourth, and fifth columns. In the third column a status indicator for the use of (C)onditional EDIFACT data elements (see 2.1 through 2.3 below), in the fourth column the restricted indicator (see point 3 on the following page), and in the fifth column notes and code values used for specific data elements in the message.

- 2.1 (M)andatory data elements in EDIFACT segments retain their status in EANCOM®.
- 2.2 Additionally, there are five types of status for data elements with a (C)onditional EDIFACT status, whether for simple, component or composite data elements. These are listed below and can be identified when relevant by the following abbreviations:

| | | |
|-------------|----------|--|
| - REQUIRED | R | Indicates that the entity is required and must be sent. |
| - ADVISED | A | Indicates that the entity is advised or recommended. |
| - DEPENDENT | D | Indicates that the entity must be sent in certain conditions, as defined by the relevant explanatory note. |
| - OPTIONAL | O | Indicates that the entity is optional and may be sent at the discretion of the user. |
| - NOT USED | N | Indicates that the entity is not used and should be omitted. |

- 2.3 If a composite is flagged as **N, NOT USED**, all data elements within that composite will have blank status indicators assigned to them.
3. Status indicators detailed in the fourth column which directly relate to the code values detailed in the fifth **column** may have two values:

| | | |
|--------------|---|---|
| - RESTRICTED | * | A data element marked with an asterisk (*) in the fourth column indicates that the listed codes in column five are the only codes available for use with this data element, in this segment, in this message. |
| - OPEN | | All data elements where coded representation of data is possible and a restricted set of code values is not indicated are open (no asterisk in fourth column). The available codes are listed in the EANCOM® Data Elements and Code Sets Directory. Code values may be given as examples or there may be a note on the format or type of code to be used. |

4. Different colours are used for the code values in the segment details: restricted codes are in red and open codes in blue.

5. Segments Layout

Segment number: 1

| UNA - C 1 - Service string advice | | | | |
|--|----------------------------------|-------|-----|--|
| Function: | | | | |
| The service string advice shall begin with the upper case characters UNA immediately followed by six characters in the order shown below. The space character shall not be used in positions 010, 020, 040, 050 or 060. The same character shall not be used in more than one position of the UNA. | | | | |
| | EDIFACT | GS1 | * | Description |
| UNA1 | Component data element separator | M an1 | M * | Used as a separator between component data elements contained within a composite data element (default value: ":") |
| UNA2 | Data element separator | M an1 | M * | Used to separate two simple or composite data elements (default value: "+") |
| UNA3 | Decimal mark | M an1 | M * | Used to indicate the character used for decimal notation (default value:".") |
| UNA4 | Release character | M an1 | M * | Used to restore any service character to its original specification (value: "?"). |
| UNA5 | Repetition separator | M an1 | M * | Used to indicate the character used for repetition separation (value: " * "). |
| UNA6 | Segment terminator | M an1 | M * | Used to indicate the end of segment data (default value: " ' ") |
| Segment Notes: | | | | |
| This segment is used to inform the receiver of the interchange that a set of service string characters which are different to the default characters are being used. | | | | |
| When using the default set of service characters, the UNA segment need not be sent. If it is sent, it must immediately precede the UNB segment and contain the four service string characters (positions UNA1, UNA2, UNA4 and UNA6) selected by the interchange sender. | | | | |
| Regardless of whether or not all of the service string characters are being changed every data element within this segment must be filled, (i.e., if some default values are being used with user defined ones, both the default and user defined values must be specified). | | | | |
| When expressing the service string characters in the UNA segment, it is not necessary to include any element separators. | | | | |
| The use of the UNA segment is required when using a character set other than level A. | | | | |
| UNA:+.?* | | | | |

5. Segments Layout

Segment number: 2

| UNB - M 1 - Interchange header | | | | | |
|---|---|---------|-----|---|--|
| Function: To identify an interchange. | | | | | |
| Notes: 1. S001/0002, shall be '4' to indicate this version of the syntax. 2. The combination of the values carried in data elements S002, S003 and 0020 shall be used to identify uniquely the interchange, for the purpose of acknowledgement. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| S001 | SYNTAX IDENTIFIER | M | M | | See Part I chapter 5.2.7 and segment notes. |
| 0001 | Syntax identifier | Ma4 | M | * | UNOA = UN/ECE level A UNOB = UN/ECE level B UNOC = UN/ECE level C UNOD = UN/ECE level D UNOE = UN/ECE level E UNOF = UN/ECE level F UNOG = UN/ECE level G UNOH = UN/ECE level H UNOI = UN/ECE level I UNOJ = UN/ECE level J UNOK = UN/ECE level K UNOW = UN/ECE level W UNOX = UN/ECE level X UNOY = UN/ECE level Y |
| 0002 | Syntax version number | Man1 | M | * | 4 = Version 4 |
| 0080 | Service code list directory version number | Can..6 | N | | |
| 0133 | Character encoding, coded | Can..3 | N | | |
| S002 | INTERCHANGE SENDER | M | M | | |
| 0004 | Interchange sender identification | Man..35 | M | | GLN (n13) |
| 0007 | Identification code qualifier | Can..4 | R | * | 14 = GS1 |
| 0008 | Interchange sender internal identification | Can..35 | O | | |
| 0042 | Interchange sender internal sub-identification | Can..35 | N | | |
| S003 | INTERCHANGE RECIPIENT | M | M | | |
| 0010 | Interchange recipient identification | Man..35 | M | | GLN (n13) |
| 0007 | Identification code qualifier | Can..4 | R | * | 14 = GS1 |
| 0014 | Interchange recipient internal identification | Can..35 | O | | |
| 0046 | Interchange recipient internal sub-identification | Can..35 | N | | |
| S004 | DATE AND TIME OF PREPARATION | M | M | | |
| 0017 | Date | Mn8 | M | | CCYYMMDD |
| 0019 | Time | Mn4 | M | | HHMM |
| 0020 | Interchange control reference | Man..14 | M | | Unique reference identifying the interchange. Created |

5. Segments Layout

Segment number: 2

| | | EDIFACT | GS1 | * | Description |
|------|---|----------|-----|----------|--|
| | | | | | by the interchange sender. |
| S005 | RECIPIENT REFERENCE/ PASSWORD DETAILS | C | | O | |
| 0022 | Recipient reference/password | M an..14 | | M | |
| 0025 | Recipient reference/password qualifier | C an2 | | O | |
| 0026 | Application reference | C an..14 | | O | Message identification if the interchange contains only one type of message. |
| 0029 | Processing priority code | C a1 | | O | A = Highest priority |
| 0031 | Acknowledgement request | C n1 | | O | 1 = Requested |
| 0032 | Interchange agreement identifier | C an..35 | | O | * EANCOM..... |
| 0035 | Test indicator | C n1 | | O | 1 = Interchange is a test |

Segment Notes:

This segment is used to envelope the interchange, as well as to identify both, the party to whom the interchange is sent and the party who has sent the interchange. The principle of the UNB segment is the same as a physical envelope which covers one or more letters or documents, and which details, both the address where delivery is to take place and the address from where the envelope has come.

S001: The character encoding specified in basic code table of ISO/IEC 646 (7-bit coded character set for information interchange) shall be used for the interchange service string advice (if used) and up to and including the composite data element S001 'Syntax identifier' in the interchange header. The character repertoire used for the characters in an interchange shall be identified from the code value of data element 0001 in S001 'Syntax identifier' in the interchange header. The character repertoire identified does not apply to objects and/or encrypted data.

The default encoding technique for a particular repertoire shall be the encoding technique defined by its associated character set specification.

DE 0001: The recommended (default) character set for use in EANCOM® for international exchanges is character set A (UNOA). Should users wish to use character sets other than A, an agreement on which set to use should be reached on a bilateral basis before communications begin.

DE 0004, 0008, 0010 and 0014: Within EANCOM® the use of the Global Location Number (GLN) is recommended for the identification of the interchange sender and recipient.

DE 0008: Identification (e.g. a division) specified by the sender of the interchange, to be included if agreed, by the recipient in response interchanges, to facilitate internal routing.

DE 0014: The address for routing, provided beforehand by the interchange recipient, is used by the interchange sender to inform the recipient of the internal address, within the latter's systems, to which the interchange should be routed. It is recommended that the GLN be used for this purpose.

DE 0007: Identification (e.g. a division) specified by the recipient of the interchange, to be included if agreed, by the sender in response interchanges, to facilitate internal routing.

DE S004: The date and time specified in this composite should be the date and time at which the interchange sender prepared the interchange. This date and time may not necessarily be the same as the date and time of contained messages.

DE 0020: The interchange control reference number is generated by the interchange sender and is used to identify uniquely each interchange. Should the interchange sender wish to re-use interchange control reference numbers, it is recommended that each number be preserved for at least a period of three months before being re-used. In order to guarantee uniqueness, the interchange control reference number should always be linked to the interchange sender's identification (DE 0004).

DE S005: The use of passwords must first be agreed bilaterally by the parties exchanging the interchange.

DE 0026: This data element is used to identify the application, on the interchange recipient's system, to which the interchange is directed. This data element may only be used if the interchange contains only one type of message, (e.g. only invoices). The reference used in this data element is assigned by the interchange sender.

DE 0031: This data element is used to indicate whether an acknowledgement to the interchange is required. The EANCOM® APERAK or CONTRL message should be used to provide acknowledgement of interchange receipt.

In addition, the EANCOM® CONTRL message may be used to indicate when an interchange has been rejected

5. Segments Layout

Segment number: 2

due to syntax errors.

DE 0032: This data element is used to identify any underlying agreements which control the exchange of data. Within EANCOM®, the identity of such agreements must start with the letters 'EANCOM', the remaining characters within the data element being filled according to bilateral agreements.

UNB+UNOC:4+5412345678908:14+8798765432106:14+20020102:1000+12345555+++++EANCOMREF 52'

5. Segments Layout

Segment number: 3

| UNH - M 1 - Message header | | | | | |
|---|---|----------|----------|---|--|
| Function: To head, identify and specify a message. | | | | | |
| Notes: 1. Data element S009/0057 is retained for upward compatibility. The use of S016 and/or S017 is encouraged in preference. 2. The combination of the values carried in data elements 0062 and S009 shall be used to identify uniquely the message within its group (if used) or if not used, within its interchange, for the purpose of acknowledgement. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| 0062 | Message reference number | M an..14 | M | | Senders unique message reference. Sequence number of messages in the interchange. DE 0062 in the UNT will have the same value. This number is generated by the sender. |
| S009 | MESSAGE IDENTIFIER | M | M | | |
| 0065 | Message type | M an..6 | M | * | GENRAL = General purpose message |
| 0052 | Message version number | M an..3 | M | * | D = Draft version/UN/EDIFACT Directory |
| 0054 | Message release number | M an..3 | M | * | 01B = Release 2001 - B |
| 0051 | Controlling agency, coded | M an..3 | M | * | UN = UN/CEFACT |
| 0057 | Association assigned code | C an..6 | R | * | EAN005 = GS1 version control number (GS1 Permanent Code) Indicates that the message is the EANCOM version 005 of the General message. |
| 0110 | Code list directory version number | C an..6 | O | | This data element can be used to identify the codelist agreed by the interchange partners, e.g. EAN001 = EANCOM 2002 S4 codelist released on 01.12.2002 by GS1. |
| 0113 | Message type sub-function identification | C an..6 | N | | |
| 0068 | Common access reference | C an..35 | N | | |
| S010 | STATUS OF THE TRANSFER | C | N | | |
| 0070 | Sequence of transfers | M n..2 | | | |
| 0073 | First and last transfer | C a1 | | | |
| S016 | MESSAGE SUBSET IDENTIFICATION | C | N | | |
| 0115 | Message subset identification | M an..14 | | | |
| 0116 | Message subset version number | C an..3 | | | |
| 0118 | Message subset release number | C an..3 | | | |
| 0051 | Controlling agency, coded | C an..3 | | | |
| S017 | MESSAGE IMPLEMENTATION GUIDELINE IDENTIFICATION | C | N | | |
| 0121 | Message implementation guideline identification | M an..14 | | | |
| 0122 | Message implementation guideline version number | C an..3 | | | |

5. Segments Layout

Segment number: 3

| | EDIFACT | GS1 | * | Description |
|------|---|----------|----------|-------------|
| 0124 | Message implementation guideline release number | C an..3 | | |
| 0051 | Controlling agency, coded | C an..3 | | |
| S018 | SCENARIO IDENTIFICATION | C | N | |
| 0127 | Scenario identification | M an..14 | | |
| 0128 | Scenario version number | C an..3 | | |
| 0130 | Scenario release number | C an..3 | | |
| 0051 | Controlling agency, coded | C an..3 | | |

Segment Notes:

This segment is used to head, identify and specify a message.

DE's 0065, 0052, 0054, and 0051: Indicate that the message is a UNSM General message based on the D.01B directory under the control of the United Nations.

Example:

UNH+ME000001+GENERAL:D:01B:UN:EAN005'

5. Segments Layout

Segment number: 4

| BGM - M 1 - Beginning of message | | | | | |
|--|-----------------------------------|----------|-----|---|---|
| Function: To indicate the type and function of a message and to transmit the identifying number. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| C002 | DOCUMENT/MESSAGE NAME | C | R | | |
| 1001 | Document name code | C an..3 | R | * | 719 = General message |
| 1131 | Code list identification code | C an..17 | N | | |
| 3055 | Code list responsible agency code | C an..3 | R | * | 9 = GS1 |
| 1000 | Document name | C an..35 | O | | |
| C106 | DOCUMENT/MESSAGE IDENTIFICATION | C | R | | |
| 1004 | Document identifier | C an..35 | R | | General Message Number assigned by the sender For global unique identification of documents Global Document Type Identifier (GDTI) is available. |
| 1056 | Version identifier | C an..9 | N | | |
| 1060 | Revision identifier | C an..6 | N | | |
| 1225 | Message function code | C an..3 | R | * | 9 = Original The message function, coded is a critical data element in this segment. It applies to all data indicated in the message. The following definitions apply for the restricted codes: 9 = Original - An original transmission of a General message |
| 4343 | Response type code | C an..3 | D | | AC = Acknowledge - with detail and change AI = Acknowledge only changes NA = No acknowledgement needed This DE is used if the general message issuer wishes to explicitly indicate whether an acknowledgement is required or not. |
| Segment Notes: This segment is used to indicate the type and function of a message and to transmit the identifying number. All references other than the document number DE 1004 are in the RFF segment. Example: BGM+719::9+GE282+9' | | | | | |

5. Segments Layout

Segment number: 5

| DTM - C 1 - Date/time/period | | | | | |
|---|--|----------|-----|---|---|
| Function: To specify date, and/or time, or period. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| C507 | DATE/TIME/PERIOD | M | M | | |
| 2005 | Date or time or period function code qualifier | M an..3 | M | * | 137 = Document/message date/time |
| 2380 | Date or time or period value | C an..35 | R | | |
| 2379 | Date or time or period format code | C an..3 | R | | 102 = CCYYMMDD 718 = CCYYMMDD-CCYYMMDD |
| Segment Notes: | | | | | |
| This segment is used to specify the date of the General message. | | | | | |
| DE 2005: Identification of the 'Document/message date/time' (code value 137) is mandatory in an EANCOM message. | | | | | |
| Example: DTM+137:20020106:102' | | | | | |

5. Segments Layout

Segment number: 6

| SG1 | - C | 10 - RFF-DTM | | | |
|--|------------------------------|---------------|----------|---|--|
| RFF | - M | 1 - Reference | | | |
| Function: To specify a reference. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| C506 | REFERENCE | M | M | | |
| 1153 | Reference code qualifier | M an..3 | M | | CT = Contract number IV = Invoice number ON = Order number (buyer) PL = Price list number |
| 1154 | Reference identifier | C an..70 | R | | |
| 1156 | Document line identifier | C an..6 | N | | |
| 4000 | Reference version identifier | C an..35 | N | | |
| 1060 | Revision identifier | C an..6 | N | | |
| Segment Notes: This segment is used to specify references which relate to the, for example, Purchase Order Numbers. Example: RFF+ON:930625' | | | | | |

5. Segments Layout

Segment number: 7

| SG1 | - C | 10 - RFF-DTM | | | |
|---|--|-----------------------|-----|---|---|
| DTM | - C | 10 - Date/time/period | | | |
| Function: | | | | | |
| To specify date, and/or time, or period. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| C507 | DATE/TIME/PERIOD | M | M | | |
| 2005 | Date or time or period function code qualifier | M an..3 | M | * | 171 = Reference date/time |
| 2380 | Date or time or period value | C an..35 | R | | |
| 2379 | Date or time or period format code | C an..3 | R | | 102 = CCYYMMDD 718 = CCYYMMDD-CCYYMMDD |
| Segment Notes: | | | | | |
| This segment is used to specify dates relating to the references given in the previous RFF segment. | | | | | |
| Example: | | | | | |
| DTM+171:20020827:102' | | | | | |

5. Segments Layout

Segment number: 8

| SG2 | - C | 2 - NAD-SG3-SG4 | | | |
|--|---|----------------------|----------|---|---|
| NAD | - M | 1 - Name and address | | | |
| Function: | | | | | |
| To specify the name/address and their related function, either by C082 only and/or unstructured by C058 or structured by C080 thru 3207. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| 3035 | Party function code qualifier | M an..3 | M | | FR = Message from MR = Message recipient |
| C082 | PARTY IDENTIFICATION DETAILS | C | A | | |
| 3039 | Party identifier | M an..35 | M | | For identification of parties it is recommended to use GLN - Format n13. |
| 1131 | Code list identification code | C an..17 | N | | |
| 3055 | Code list responsible agency code | C an..3 | R | * | 9 = GS1 |
| C058 | NAME AND ADDRESS | C | O | | This composite may only be used to fulfill the requirements of directive 2003/58/EC, article 4. |
| 3124 | Name and address description | M an..35 | M | | |
| 3124 | Name and address description | C an..35 | O | | |
| 3124 | Name and address description | C an..35 | O | | |
| 3124 | Name and address description | C an..35 | O | | |
| 3124 | Name and address description | C an..35 | O | | |
| C080 | PARTY NAME | C | D | | |
| 3036 | Party name | M an..35 | M | | Party Name in clear text. |
| 3036 | Party name | C an..35 | O | | |
| 3036 | Party name | C an..35 | O | | |
| 3036 | Party name | C an..35 | O | | |
| 3036 | Party name | C an..35 | O | | |
| 3045 | Party name format code | C an..3 | O | | |
| C059 | STREET | C | D | | |
| 3042 | Street and number or post office box identifier | M an..35 | M | | Building Name/Number and Street |
| 3042 | Street and number or post office box identifier | C an..35 | O | | Name and/or P.O. Box. |
| 3042 | Street and number or post office box identifier | C an..35 | O | | |
| 3042 | Street and number or post office box identifier | C an..35 | O | | |
| 3164 | City name | C an..35 | D | | City/Town name, clear text |
| C819 | COUNTRY SUB-ENTITY DETAILS | C | D | | |
| 3229 | Country sub-entity name code | C an..9 | O | | |
| 1131 | Code list identification code | C an..17 | O | | |
| 3055 | Code list responsible agency code | C an..3 | O | | |

5. Segments Layout

Segment number: 8

| | EDIFACT | GS1 | * | Description |
|---------------------------------|----------|----------|---|---------------------------|
| 3228 Country sub-entity name | C an..70 | O | | County/State, clear text. |
| 3251 Postal identification code | C an..17 | D | | Postal Code |
| 3207 Country name code | C an..3 | D | | ISO 3166 two alpha code |

Segment Notes:

This segment is used to identify the trading parties involved in the general message. Identification of the sender and receiver of the general message is mandatory.

Example:

NAD+FR+5456789000017::9'
 NAD+MR+3323456007896::9'

Dependency Notes:

The following composites and data elements are only used when a coded name and address can not be used. The affected composites and data elements are as follows:

C080 - C059 - 3164 - C819 - 3251 - 3207

5. Segments Layout

Segment number: 9

| SG2 | - C | 2 - NAD-SG3-SG4 | | | |
|--|------------------------------|-----------------|----------|---|--|
| SG3 | - C | 10 - RFF-DTM | | | |
| RFF | - M | 1 - Reference | | | |
| Function: To specify a reference. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| C506 | REFERENCE | M | M | | |
| 1153 | Reference code qualifier | M an..3 | M | * | FC = Fiscal number GN = Government reference number VA = VAT registration number YC1 = Additional party identification (GS1 Temporary Code) |
| 1154 | Reference identifier | C an..70 | R | | |
| 1156 | Document line identifier | C an..6 | N | | |
| 4000 | Reference version identifier | C an..35 | N | | |
| 1060 | Revision identifier | C an..6 | N | | |
| Segment Notes: This segment is used to specify reference numbers related to the party identified in the previous NAD segment, e.g., Vat Registration Numbers. Example: RFF+VA:VR123554' | | | | | |

5. Segments Layout

Segment number: 10

| SG2 | - C | 2 - NAD-SG3-SG4 | | | |
|--|--|-----------------------|----------|---|---|
| SG3 | - C | 10 - RFF-DTM | | | |
| DTM | - C | 10 - Date/time/period | | | |
| Function: To specify date, and/or time, or period. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| C507 | DATE/TIME/PERIOD | M | M | | |
| 2005 | Date or time or period function code qualifier | M an..3 | M | * | 171 = Reference date/time |
| 2380 | Date or time or period value | C an..35 | R | | |
| 2379 | Date or time or period format code | C an..3 | R | | 102 = CCYYMMDD 718 = CCYYMMDD-CCYYMMDD |
| Segment Notes: This segment is used to specify dates relating to the references given in the previous RFF segment. Example: DTM+171:20020827:102' | | | | | |

5. Segments Layout

Segment number: 11

| | | |
|------------|-----|-------------------------|
| SG2 | - C | 2 - NAD-SG3-SG4 |
| SG4 | - C | 5 - CTA-COM |
| CTA | - M | 1 - Contact information |

Function:

To identify a person or a department to whom communication should be directed.

| | | EDIFACT | GS1 | * | Description |
|------|-------------------------------------|----------|-----|---|---|
| 3139 | Contact function code | C an..3 | R | | PM = Product management contact SA = Sales administration SR = Sales representative or department |
| C056 | DEPARTMENT OR EMPLOYEE DETAILS | C | O | | |
| 3413 | Department or employee name code | C an..17 | O | | |
| 3412 | Department or employee name | C an..35 | O | | |

Segment Notes:

This segment may be used to identify the department and/or person within the party specified in the NAD.
 The Global Location Number GLN is particularly suitable for this purpose.

Example:

CTA+SA+:GEORGE BERRY'

5. Segments Layout

Segment number: 12

| SG2 | - C | 2 - NAD-SG3-SG4 | | |
|--|--------------------------------------|---------------------------|----------|--|
| SG4 | - C | 5 - CTA-COM | | |
| COM | - C | 9 - Communication contact | | |
| Function: | | | | |
| To identify a communication number of a department or a person to whom communication should be directed. | | | | |
| | EDIFACT | GS1 | * | Description |
| C076 | COMMUNICATION CONTACT | M | M | |
| 3148 | Communication address identifier | M an..512 | M | |
| 3155 | Communication address code qualifier | M an..3 | M | AO = Uniform Resource Location (URL) EM = Electronic mail TE = Telephone |
| Segment Notes: | | | | |
| This segment is used to identify the communications number and the type of communications used for the person or department identified in the CTA segment. | | | | |
| Example: | | | | |
| COM+00447188755112:TE' | | | | |

5. Segments Layout

Segment number: 13

| SG5 | - C | 100 - FTX-SG6 | | | |
|---|-----------------------------------|---------------|----------|---|--|
| FTX | - M | 1 - Free text | | | |
| Function: | | | | | |
| To provide free form or coded text information. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| 4451 | Text subject code qualifier | M an..3 | M | | ADK = Promotion information INV = Invoice instruction ITS = Testing instructions ORI = Order instruction PRD = Product information PUR = Purchasing information |
| 4453 | Free text function code | C an..3 | O | | 1 = Text for subsequent use 2 = Text replacing missing code 3 = Text for immediate use |
| C107 | TEXT REFERENCE | C | D | | References to a standard text. This composite is only used when trading partners have agreed to use mutually defined code values. |
| 4441 | Free text value code | M an..17 | M | | 001 = ...Standard text... |
| 1131 | Code list identification code | C an..17 | O | | |
| 3055 | Code list responsible agency code | C an..3 | D | | 91 = Assigned by supplier or supplier's agent 92 = Assigned by buyer or buyer's agent |
| C108 | TEXT LITERAL | C | D | | This composite is only used if coded text can not be used. |
| 4440 | Free text value | M an..512 | M | | |
| 4440 | Free text value | C an..512 | O | | |
| 4440 | Free text value | C an..512 | O | | |
| 4440 | Free text value | C an..512 | O | | |
| 4440 | Free text value | C an..512 | O | | |
| 3453 | Language name code | C an..3 | D | | ISO 639 two alpha code This data element is only used when non coded free text has been provided in data element C108. |
| 4447 | Free text format code | C an..3 | N | | |
| Segment Notes: | | | | | |
| <p>This segment is used to provide free text or coded information. The detail section of the general message is formed by a repeating group of segments always starting with the FTX segment. Each FTX segment corresponds to different textual information.</p> <p>Use of this segment in free form may inhibit automatic processing of the general message. Coded reference to standard texts is an available functionality which enables automatic processing and reduces transmission overheads. Standard texts should be mutually defined among trading partners and can be used to cover legal or other requirements.</p> | | | | | |
| <p>Example: FTX+ADK+1++OUR STOREWIDE SPRING SALE WILL START NEXT WEEK:ALL ITEMS 10 TO 30 % OFF'</p> | | | | | |

5. Segments Layout

Segment number: 14

| | | |
|------------|-----|----------------------|
| SG5 | - C | 100 - FTX-SG6 |
| SG6 | - C | 100 - NAD-SG7-SG8 |
| NAD | - M | 1 - Name and address |

Function:
 To specify the name/address and their related function, either by C082 only and/or unstructured by C058 or structured by C080 thru 3207.

| | EDIFACT | GS1 | * | Description | |
|------|---|----------|----------|-------------|---|
| 3035 | Party function code qualifier | M an..3 | M | * | NI = Notify party |
| C082 | PARTY IDENTIFICATION DETAILS | C | A | | |
| 3039 | Party identifier | M an..35 | M | | For identification of parties it is recommended to use GLN - Format n13. |
| 1131 | Code list identification code | C an..17 | N | | |
| 3055 | Code list responsible agency code | C an..3 | R | * | 9 = GS1 |
| C058 | NAME AND ADDRESS | C | O | | This composite may only be used to fulfill the requirements of directive 2003/58/EC, article 4. |
| 3124 | Name and address description | M an..35 | M | | |
| 3124 | Name and address description | C an..35 | O | | |
| 3124 | Name and address description | C an..35 | O | | |
| 3124 | Name and address description | C an..35 | O | | |
| 3124 | Name and address description | C an..35 | O | | |
| C080 | PARTY NAME | C | D | | |
| 3036 | Party name | M an..35 | M | | Party Name in clear text. |
| 3036 | Party name | C an..35 | O | | |
| 3036 | Party name | C an..35 | O | | |
| 3036 | Party name | C an..35 | O | | |
| 3036 | Party name | C an..35 | O | | |
| 3045 | Party name format code | C an..3 | O | | |
| C059 | STREET | C | D | | |
| 3042 | Street and number or post office box identifier | M an..35 | M | | Building Name/Number and Street |
| 3042 | Street and number or post office box identifier | C an..35 | O | | Name and/or P.O. Box. |
| 3042 | Street and number or post office box identifier | C an..35 | O | | |
| 3042 | Street and number or post office box identifier | C an..35 | O | | |
| 3164 | City name | C an..35 | D | | City/Town name, clear text. |
| C819 | COUNTRY SUB-ENTITY DETAILS | C | D | | |
| 3229 | Country sub-entity name code | C an..9 | O | | |
| 1131 | Code list identification code | C an..17 | O | | |
| 3055 | Code list responsible agency | C an..3 | O | | |

5. Segments Layout

Segment number: 14

| | EDIFACT | GS1 | * | Description |
|---------------------------------|----------|----------|---|---------------------------|
| code | | | | |
| 3228 Country sub-entity name | C an..70 | O | | County/State, clear text. |
| 3251 Postal identification code | C an..17 | D | | Postal Code |
| 3207 Country name code | C an..3 | D | | ISO 2 Alpha Code. |

Segment Notes:

This segment is used to identify any parties who must be notified on the content of the message contained in the previous FTX segment.

Example:

NAD+NI+3323456001238::9'

Dependency Notes:

The following composites and data elements are only used when a coded name and address can not be used.

The affected composites and data elements are as follows:

C080 - C059 - 3164 - C819 - 3251 - 3207

5. Segments Layout

Segment number: 15

| | | |
|------------|-----|-------------------|
| SG5 | - C | 100 - FTX-SG6 |
| SG6 | - C | 100 - NAD-SG7-SG8 |
| SG7 | - C | 10 - RFF-DTM |
| RFF | - M | 1 - Reference |

Function:

To specify a reference.

| | | EDIFACT | GS1 | * | Description |
|------|------------------------------|----------|----------|---|--|
| C506 | REFERENCE | M | M | | |
| 1153 | Reference code qualifier | M an..3 | M | | PD = Promotion deal number |
| 1154 | Reference identifier | C an..70 | R | | |
| 1156 | Document line identifier | C an..6 | N | | |
| 4000 | Reference version identifier | C an..35 | N | | |
| 1060 | Revision identifier | C an..6 | N | | |

Segment Notes:

This segment is used to specify any references relevant to the party identified in the previous NAD segment.

Example:

RFF+PD:324FEB97'

5. Segments Layout

Segment number: 16

| | | |
|------------|-----|-----------------------|
| SG5 | - C | 100 - FTX-SG6 |
| SG6 | - C | 100 - NAD-SG7-SG8 |
| SG7 | - C | 10 - RFF-DTM |
| DTM | - C | 10 - Date/time/period |

Function:

To specify date, and/or time, or period.

| | | EDIFACT | GS1 | * | Description |
|------|--|----------|----------|---|---|
| C507 | DATE/TIME/PERIOD | M | M | | |
| 2005 | Date or time or period function code qualifier | M an..3 | M | * | 171 = Reference date/time |
| 2380 | Date or time or period value | C an..35 | R | | |
| 2379 | Date or time or period format code | C an..3 | R | | 102 = CCYYMMDD 718 = CCYYMMDD-CCYYMMDD |

Segment Notes:

This segment is used to specify any dates related to the references provided in the previous RFF segment.

Example:

DTM+171:20020101:102'

5. Segments Layout

Segment number: 17

| | | |
|------------|-----|-------------------------|
| SG5 | - C | 100 - FTX-SG6 |
| SG6 | - C | 100 - NAD-SG7-SG8 |
| SG8 | - C | 5 - CTA-COM |
| CTA | - M | 1 - Contact information |

Function:

To identify a person or a department to whom communication should be directed.

| | | EDIFACT | GS1 | * | Description |
|------|-------------------------------------|----------|-----|---|---|
| 3139 | Contact function code | C an..3 | R | | PM = Product management contact SA = Sales administration SR = Sales representative or department |
| C056 | DEPARTMENT OR EMPLOYEE DETAILS | C | O | | |
| 3413 | Department or employee name code | C an..17 | O | | |
| 3412 | Department or employee name | C an..35 | O | | |

Segment Notes:

This segment is used to identify the department and/or person within the party specified in the NAD.
 The Global Location Number GLN is particularly suitable for this purpose.

Example:

CTA+PM+:MARY DECKER'

5. Segments Layout

Segment number: 18

| | | |
|------------|-----|---------------------------|
| SG5 | - C | 100 - FTX-SG6 |
| SG6 | - C | 100 - NAD-SG7-SG8 |
| SG8 | - C | 5 - CTA-COM |
| COM | - C | 5 - Communication contact |

Function:

To identify a communication number of a department or a person to whom communication should be directed.

| | | EDIFACT | GS1 | * | Description |
|------|--------------------------------------|----------|----------|---|--|
| C076 | COMMUNICATION CONTACT | M | M | | |
| 3148 | Communication address identifier | Man..512 | M | | |
| 3155 | Communication address code qualifier | Man..3 | M | | AO = Uniform Resource Location (URL) EM = Electronic mail TE = Telephone |

Segment Notes:

This segment is used to identify the communications number and the type of communications used for the person or department identified in the CTA segment.

Example:

COM+00447188433211:FX'

5. Segments Layout

Segment number: 19

| UNT - M 1 - Message trailer | | | | | |
|--|---------------------------------|----------|----------|---|---|
| Function: To end and check the completeness of a message. | | | | | |
| Notes: 1. 0062, the value shall be identical to the value in 0062 in the corresponding UNH segment. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| 0074 | Number of segments in a message | M n..10 | M | | The total number of segments in the message is specified here. |
| 0062 | Message reference number | M an..14 | M | | The message reference numbered detailed here should equal the one specified in the UNH segment. |
| Segment Notes: This segment is a mandatory UN/EDIFACT segment. It must always be the last segment in the message. | | | | | |
| Example: UNT+17+ME000001' | | | | | |

5. Segments Layout

Segment number: 20

| UNZ - M 1 - Interchange trailer | | | | | |
|---|-------------------------------|----------|----------|---|--|
| Function: To end and check the completeness of an interchange. | | | | | |
| Notes: 1. 0020, the value shall be identical to the value in 0020 in the corresponding UNB segment. | | | | | |
| | | EDIFACT | GS1 | * | Description |
| 0036 | Interchange control count | M n..6 | M | | Number of messages or functional groups within an interchange. |
| 0020 | Interchange control reference | M an..14 | M | | Identical to DE 0020 in UNB segment. |
| Segment Notes: This segment is used to provide the trailer of an interchange. DE 0036: If functional groups are used, this is the number of functional groups within the interchange. If functional groups are not used, this is the number of messages within the interchange. UNZ+5+1234555' | | | | | |

6. Examples

The following is an example of a basic General Message sent between two parties identified by the GLNs:

5412345000013 - Sender
3323456007896 - Receiver

The General Message GE282 is sent January 6th 2002.

The textual message is informing the relevant parties of a special promotional activity.

The receiver of the message should notify by fax the additional party identified by GLN:

3323456001238 - Notify party

General Message:

| | |
|---|---|
| UNH+ME000001+GENERAL:D:01B:UN:EAN005' | Message header |
| BGM+14E::9+GE282+9' | General message number GE282 |
| DTM+137:20020106:102' | Message date 6th of January 2002 |
| NAD+FR+5412345000013::9' | Message from party identified by GLN 5412345000013 |
| NAD+MR+3323456007896::9' | Message receiver party identified by GLN 3323456007896 |
| FTX+ADK+1++OUR STOREWIDE SPRING SALE WILL START NEXT WEEK:ALL ITEMS 10 TO 30 % OFF' | Free text message |
| NAD+NI+3323456001238::9' | Message notify party identified by GLN 3323456001238 |
| CTA+PM+:MARY DECKER' | Indication of the product management contact |
| COM+00447188433211:FX' | Fax number for notify party is 00447188433211 |
| UNT+10+ME000001' | Total number of segments in the message equals 10 |

Note:

The EDI interchange will include the UNB..UNZ segments and, if applicable, the UNG..UNE segments. (See part 1 section 5.7).